

## **Playground Players Productions Attendance Policies & Procedures**

**I.** All students enrolled in a Playground Players production are required to attend all rehearsals unless otherwise stated on the production calendar or through email notifications from the Director. Absences are considered unexcused unless disclosed before the first rehearsal and upon approval by the Director. A total of 2 unexcused absences is allowed per production and cannot be within the final week of the production. An unexcused absence is anything including, but not limited to: sickness, other activities, vacations, etc. Failure to attend rehearsals could result in your child losing his/her role.

**II.** In order to keep production costs low and your enrollment fee low, each child's family is required to provide a volunteer to help with set design, costuming, props, hair, makeup, or snacks for rehearsals, etc. This person is required to volunteer a minimum of 2 hours. This time can be logged at home by making items needed, or by helping at the theater/rehearsal space.

**III.** Parents are required to attend an informational meeting before the start of the rehearsal process to receive all information regarding the production. This meeting is typically during the first rehearsal, but is TBD.

**IV.** Communication throughout the rehearsal process will be conducted primarily through email. Please make sure an email address is provided and that it is checked at least once a day.

**V.** Dress code for rehearsals is as follows: Each child should wear comfortable clothing that they can move in along with closed-toed shoes. If a dress is worn, please be sure that your child has shorts on underneath. Flip flops are strictly prohibited and could result in your child not being able to participate for safety reasons.

**VI.** Playground Players Productions has a zero tolerance bullying policy. Any child found bullying another person will be promptly dismissed from the production.

**VII.** All fees for program are non-refundable after the start of the rehearsal process.

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By signing below, I am acknowledging that I have received and have reviewed these policies and procedures with my child.

\_\_\_\_\_  
Parent Name (print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Date